

ARESTY RESEARCH GRANT DIRECTIONS FOR APPLICATION

Fill out the form at <http://rcsecure.rutgers.edu/aresty/form.html>.

Print the cover sheet that will come up when you press the “submit” button.

Prepare the following additional documents:

1. *Project Overview.* This should include the following sections:
 - a. What is the general problem, theme, or issue your project will address?
 - b. What have other scholars or researchers or creative artists done on this topic? Include a brief synopsis of the present state of knowledge in the field (a "literature review") **with citations**
 - c. What are the specific questions or objectives that your project will try to answer?
 - d. What methods, procedures, theories, or thought processes will you use to address your research topic and answer the questions you pose? (include any preliminary work you have done, and if your research requires human subject clearance, please provide a photocopy of the letter);
 - e. A budget justification (How will funding enhance the project? How will you complete the project without it?);
 - f. How do you plan to analyze, interpret, or evaluate your findings?
 - g. What are the wider (social, cultural, intellectual, practical, theoretical) implications of your research?
 - h. references cited appropriately in scientific, APA, MLA, or Chicago format.
2. *Personal Statement.* Briefly describe the personal interests that led you to undertake the research. Comment on your role and the role of your faculty advisor in designing and carrying out the project.
3. *Budget Request.* A detailed, itemized list of expenses you expect to incur. Include any other funds you are applying for or have already received. Please refer to the sample (<http://aresty.rutgers.edu/budgetsample.pdf>). Your budget should be typed onto the form available at <http://aresty.rutgers.edu/BudgetForm.doc> or .pdf.
4. *Advisor Endorsement.* A letter from your advisor that addresses the following questions: (1) what are the plans for supervising/training? (2) why is budget appropriate to the project? what parts of the project would be possible without the funding? and (for labs, 3) what external funding (e.g. NIH or NSF grants) has been sought to support the lab? How will the student be supported in addition to this grant? If you are doing research abroad, you will also need a letter from a faculty member abroad who will be your primary contact, and both letters must address your maturity, cultural preparation, independence, and ability to be an ambassador for Rutgers. The letter may be campus mailed or emailed (aresty@rci.rutgers.edu) to the Aresty Research Center for Undergraduates. Please include your netID (NOT your email address) on this letter.
5. *For Projects Including Time Abroad:* please also complete the supplementary application at <http://aresty.rutgers.edu/AbroadSupplement.doc> or <http://aresty.rutgers.edu/AbroadSupplement.pdf> .

Staple the cover sheet to the top of these additional documents, and bring completed application packets to the Aresty Research Center, Milledoler Hall, by 4:30 p.m. on the Friday of the first full week of class.